

UNA Staff Senate
August 16, 2017
GUC 200
Minutes of the Meeting

- I. Call meeting to order – Senate President, Jarrod Russell, called the meeting to order at 10:05 a.m.
- II. Members present and comprising a quorum were: Bishop Alexander, Caleb Banks, Melissa Bolton, Gigi Broadway, Bobby Champagne, Kelly Ford, Kevin Jacques, LaNita Riant, Regina Sherrill, Amanda Sizemore, Luke Underwood, Molly Vaughn, Jimmy Waddell, and Christy Waters.
- III. Approval of minutes – Ms. Bolton made a motion to approve the minutes from the May 8, 2017 meeting as printed. Mr. Banks seconded and the motion carried.
- IV. Approval of agenda – Mr. Banks made a motion to approve the agenda as printed. Dr. Jacques seconded and the motion carried.
- V. Staff Senate President’s Report – None.
- VI. Unfinished business
 - A. Since there were not enough nominations to fill the vacant Senator seats, a second call for nominations for new senators will be disseminated.
 - i. Nominations open August 21 – 25
 - ii. Elections open August 28 – September 1
 - B. Nominate/Elect Shared Governance Committee Representatives
 - i. Academic Student Affairs – Dr. Jacques volunteered to be the Student Affairs Staff Senate representative. Dr. Vaughn made a motion to approve his election. Mr. Bishop seconded and the motion carried.
 - ii. International Programs and Offerings – The position calls for a representative from Enrollment Management. Mr. Bishop will disseminate nominations and the election of the position will take place via e-business.
 - C. Creation of Staff Award(s) to be given at University Awards Gala – A committee was created to research possible staff awards at other institutions, propose the award titles, and handle the nominations. The following senators volunteered to be to on the initial committee: Mr. Bishop, Dr. Vaughn, Ms. Bolton, and Ms. Sizemore.
 - D. Staff Attitude Survey 2017 – The results (minus the statistical analytics) were distributed and reviewed. The full version of the results are available to senators for confidential viewing by contacting the Staff Senate President, Mr. Russell. Discussed topics of the results included insurance and Staff Senate presence on campus (i.e. newsletter).
- VII. New business
 - A. Recent Safety Statement – Mr. Russell spoke with Ms. Catherine White, AVP in Human Resources, regarding the statement that was distributed in June 2017. The statement will go through Shared Governance for adoption, so the Staff Senate will get a chance to offer feedback.
 - B. Goals for the next year – Senators are asked to send Mr. Russell three goals for the 2017-2018 year. The submissions will be tabulated and presented at the September meeting.
 - C. Bylaws Amendments - With the recent realignment of University’s departments, the representation of each area needs to be recalculated and revised in the Bylaws. A clarification of the Staff Senate representation in Shared Governance committees and the election process is needed. These changes will be effective for 2018 – 2019.

Approved at the September 11, 2017 meeting.

VIII. Discussions

- A. Mr. Evan Thornton told past president Dr. Jacques that the progression to midpoint is happening that he's put a "standard piece in the budget that does not require yearly approval." A request was made for a definitive plan to get off the 2011 salary grade.

IX. Announcements

- A. The next meeting will be in GUC 200 at 10 am on September 11, 2017.

X. Adjournment – The Senate adjourned at 11:15 am.